



Tripura Natural Gas Company Limited

(A Joint Venture of GAIL (India) Ltd., Govt. of Tripura and Govt. of Assam)

Shilpa Nigam Bhawan, Khejurbagan, P.O - Kunjaban Agartala, West Tripura-799006

CIN: U23201TR1990SGC003451

REQUEST FOR QUOTATION (RFQ)

Ref. No- TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20

Date- 12-03-2020

To,
M/s.....
.....
.....

SUBJECT: SUPPLY, INSTALLATION & COMMISSIONING OF 01 NUMBER DIESEL GENSET INCLUDING 02 YEARS AMC

Dear Sir,

Sealed Quotations **(2-Bid System)** are hereby invited for Supply, Installation & Commissioning of 01 Number Diesel Genset Including 02 Years AMC for M/s Tripura Natural Gas Company limited as per following Terms & Conditions & enclosed Technical Specifications.

TERMS AND CONDITIONS

- 1) The Bidder should have GST Registration, Pan Card and all of these documents should be submitted along with the quotation.
- 2) The Bidder should submit EMD for an amount of Rs. 14131.00 in the form of DD/Bankers Cheque / BG only in favour of Tripura Natural Gas Company Limited, Payable at Agartala, Tripura (West)
- 3) **Bid Evaluation Criteria:**
 - a) The bidder should have an experience of Supply, Installation, Commissioning & Execution of AMC of atleast 01 Number Diesel Genset to any Govt. Office / CGD Company / School / College / Private Firm / Bank / PSU / Tele Communication Firm / Hospital in last 05 Years from the Bid Due date. The bidder should submit previous experience of supply of Diesel Gen Set along Installation, Commissioning & AMC i.e. Detailed Purchase Order / Work Order along with SOR for Supply Installation, Commissioning & Execution of AMC. The Document duly certified by Govt. Notary with Legible Stamp.
 - b) The Bidder must be a manufacturer / authorized dealer of the offered Gen Set. Valid Authorization Certificate should be submitted along with the offer. The Authorization certificate should be duly certified by Govt. Notary with Legible Stamp.

- c) The offered Gen Set Must have Authorized service Centre in Agartala. Document in Support of the same to be submitted along with the Bid.
- 4) One Bidder can submit One Offer Only.
- 5) The rate should be quoted as per enclosed SOR (Annexure – I)
- 6) The validity of the offer will be of 04 Months from the due date of offer submission.
- 7) Warrantee period should be 12 Months or 6000 hrs. whichever is earlier.
- 8) If any defect, trouble found in the supplied materials during warrantee period [warrantee period shall be 12 months from the date of supply] the same shall be replaced / rectified. And the total replacement / rectification work shall be done at the successful bidders own cost and risk.
- 9) The offer shall be evaluated on overall SOR basis and the work shall be awarded to the lowest quoted bidder.
- 10) The Bidder should confirm on Letter Head that the successful bidder will provide after sale service from Authorized Service Centre as and when required basis.
- 11) 80% Payment shall be released within 15(fifteen) days after receipt of Material at site. Remaining 20% shall be released after successful installation & Commissioning of gen set at site. Before releasing 20% the successful bidder should Test the Gen Set in presence of TNGCL's representative the gen set should be run for a period of 04 hours during this test run the necessary parameter, if test run parameters not found in between permissible limit the balance payment will not be released until it found to permissible time. The fuel and lube oil consumed during this test shall be refilled by the successful bidder. The Testing & Commissioning cost will be in Successful bidders Scope. GST Invoice Should Contain the Following Documents
 - a) User Manual
 - b) Test Certificate
 - c) Operating Manual
 - d) Warranty Certificate
 - e) Installation & Commissioning report jointly signed by TNGCL's representative
 - f) On Site Test Run parameters
 - g) Delivery Challan
 - h) Packing List
 - i) RTGS Details of Bank
 - j) No Claim Certificate for Supply Part.
- 12) AMC charges shall be released on Monthly / Quarterly / Annually RA Bill basis.

- 13) For delay in supply, a penalty @ ½ % per complete week or part thereof to a Maximum limit @ 5% on total contract value shall be deducted from the bill.
- 14) Installation, Testing & Commissioning of Gen Set will be in Successful bidders scope. All commissioning Spares, Transportation Charge, Transit Risk Insurance, Testing at Site will be in successful bidders scope.
- 15) Supply Including Transportation up to TNGCL's CNG Station at A.D Nagar, Opposite to Dordarshan.
- 16) Installation & Commissioning of the Genset at Site.
- 17) First fill of Lube Oil (Full and Fuel (Minimum 50% of the Tank Capacity) for Commissioning activities.
- 18) Connection to Earth Pits including supply and laying of cables / GI Strips (Earth Pits are in TNGCL's Scope)
- 19) TNGCL has every right to reject any or all Tender / Bid without showing any reason.
- 20) **DELIVERY SCHEDULE**
All material should be supplied & installed within 30 days from the date of issue of P.O

21) **FORCE MAJURE:**

- a) War/hostilities
- b) Riot or Civil commotion
- c) Earthquake, flood, tempest, lightening or other natural physical disaster.
- d) Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the Contract by the SELLER.
- e) Insurrections
- f) Embargoes, any act of central or local Government, or any other civil or military authority, industrial disputes, lockouts, or strike.

The SELLER shall advise PURCHASER by a registered letter duly certified by the local Chamber of Commerce or statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over one month, if arising out of causes of Force Majeure, PURCHASER reserves the right to cancel the Contract and the provisions governing termination stated under Article 28.0 shall apply.

For delays arising out of Force Majeure, the SELLER shall not claim extension in completion date for a period exceeding the period of delay attributable to the causes of Force Majeure and neither PURCHASER nor SELLER shall be liable to pay extra costs provided it is mutually established that Force Majeure Conditions did actually exist.

SELLER shall categorically specify the extent of Force Majeure Conditions prevalent in their works at the time of submitting their bid and whether the same have been taken into consideration or not in their quotations. In the event of any force majeure cause, the SELLER or the PURCHASER shall not be liable for delays in performing their obligations under this order and the delivery dates will be extended to the SELLER without being subject to price reduction for delayed deliveries, as stated elsewhere.

22) **CONFIDENTIALITY:**

The Bidder shall maintain Confidentiality of information pertaining to the business and also shall make all reasonable efforts to preserve and safeguard the good reputation enjoyed by TNGCL. The breach of this clause shall be considered as serious offence and TNGCL may terminate this agreement forthwith in case of breach by the supplier.

23) **ARBITRATION:**

The PURCHASER and the SELLER shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the contract. If, after thirty days from the commencement of such informal negotiations, the PURCHASER and the SELLER have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanism as specified hereunder.

Legal Construction

The Contract shall be, in all respects be construed and operated as an Indian Contract and in accordance with Indian Laws as in force for the time being and is subject to and referred to the Court of Law situated within Agartala, Tripura(West), INDIA

Arbitration

All disputes, controversies, or claims between the parties (except in matters where the decision of the Engineer-in- Charge is deemed to be final and binding) which cannot be mutually resolved within a reasonable time shall be referred to Arbitration by a sole arbitrator. The PURCHASER (Tripura Natural Gas Company Limited) shall suggest a panel of three independent and distinguished persons to the Seller to select any one among them to act as the sole Arbitrator.

In the event of failure of the Seller to select the Sole Arbitrator within 30 days from the receipt of the communication suggesting the panel of arbitrators, the right of selection of Sole Arbitrator by the other party shall stand forfeited and the PURCHASER shall have discretion to proceed with the appointment of the Sole Arbitrator. The decision of the PURCHASER on the appointment of Sole Arbitrator shall be final and binding on the parties.

The award of the Sole Arbitrator shall be final and binding on the parties and unless directed/awarded otherwise by the Sole Arbitrator, the cost of arbitration proceedings shall be shared equally by the parties. The arbitration proceeding shall be in English language and the venue shall be at Agartala, India.

Seller may please note that the Arbitration & Conciliation Act 1996 was enacted by the Indian Parliament and is based on United Nations Commission on International Trade Law (UNCITRAL model law), which were prepared after extensive consultation with Arbitral Institutions and centers of International Commercial Arbitration. The United Nations General Assembly vide resolution 31/98 adopted the UNCITRAL Arbitration rules on 15 December 1996. The WORK under the CONTRACT shall, however, continue during the Arbitration proceedings and no payment due or payable to the Seller shall be withheld on account of such proceedings.

24) **REPEAT ORDER:**

PURCHASER reserves the right, within 06 months of order to place repeat order up to 50% of the total ordered quantity without any change in unit price and other terms and conditions.

25) **No Deviation Tender** – It is no deviation tender if any deviation found in technical, commercial & financial aspect the same shall be rejected outright.

26) The successful bidder should submit CPBG @ 10% of total contract value in favour of TNGCL as per format provided by TNGCL.

27) The material will be installed at A.D Nagar CNG Station, Opposite to Dordarshan Kendra Agartala

28) Penalty During AMC: a) For No Visit every 3 Months: 80% of 3 Months AMC Charge, b) For not attending breakdown call within 03 hrs: 50% of Monthly AMC Charge, c) Genset Non Functional / Under Breakdown: 06 Hrs. grace period, thereafter Rs. 1000.00 per day maximum up-to 50% of yearly AMC Charge.

Note

- **Due date of submission** : **26/03/2020 at 15:00 hrs.**
- **Date of opening** : **26/03/2020 at 15:30 hrs.**
- **Place of Submission-** : **The Dy. Manager (C&P)**
Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Khejurbagan,
Kunjaban, Agartala, Tripura West

Thanking you.

Yours faithfully
For **Tripura Natural Gas Co. Ltd.**

(C. Ghosh)
Dy. Manager(C&P)

BIDDERS TO NOTE

PLEASE NOTE THAT THIS **TENDER DOCUMENT IS ON "ZERO-DEVIATION" BASIS AND 2 BID SYSTEM TENDER**. TNGCL WILL ACCEPT OFFERS BASED ON TERMS AND CONDITIONS OF THIS TENDER DOCUMENT" ONLY. DEVIATION TO TERMS AND CONDITIONS OF "TENDER DOCUMENT" MAY LEAD TO REJECTION OF OFFER.

"INCOMPLETE BIDS SHALL NOT BE CONSIDERED

PRIOR TO DETAILED EVALUATION, PURSUANT TO "BID EVALUATION AND REJECTION CRITERIA", TNGCL WILL DETERMINE THE SUBSTANTIAL RESPONSIVENESS OF EACH BID TO THE "TENDER DOCUMENT". FOR THE PURPOSE OF THIS, A SUBSTANTIALLY RESPONSIVE BID IS ONE WHICH CONFORMS TO ALL THE TERMS AND CONDITIONS OF THE BIDDING DOCUMENTS WITHOUT 'DEVIATIONS'

RESPONSIVENESS IS BASED ON THE CONTENT OF THE BID ITSELF, WITHOUT RECOURSE TO EXTRINSIC EVIDENCE.

'TECHNICAL' AND/OR 'COMMERCIAL' QUERY(S), IF REQUIRED, MAY BE RAISED ON THE BIDDER(S) – THE DECISION FOR WHICH WILL BE SOLELY BASED ON CIRCUMSPECTION BY 'TNGCL'. HOWEVER, ISSUANCE OF REQUEST FOR SUCH 'CLARIFICATIONS' SHALL NOT BE RESORTED TO MORE THAN 'ONCE'. THE 'RESPONSE(S)' TO THE SAME SHALL BE IN WRITING, AND NO CHANGE IN THE 'PRICE(S)' OR 'SUBSTANCE' OF THE BIDS SHALL BE SOUGHT, OFFERED OR PERMITTED. THE SUBSTANCE OF THE BID INCLUDES BUT NOT LIMITED TO PRICES, COMPLETION, SCOPE, TECHNICAL SPECIFICATIONS, ETC.

BIDDERS ARE REQUESTED NOT TO TAKE ANY 'DEVIATION/EXCEPTION' TO THE TERMS AND CONDITIONS LAID DOWN IN THIS "TENDER DOCUMENT", AND SUBMIT ALL REQUISITE DOCUMENTS AS MENTIONED IN THIS "TENDER DOCUMENT", FAILING OF WHICH YOUR OFFER WILL BE LIABLE FOR REJECTION.

SEALING & MARKING OF BIDS

Bids should be submitted in complete accordance with the bid documents / attachments separately in three parts in sealed envelopes super-scribed with the Bid Document Number, due date, item and nature of bid (un-priced, priced), as follows :

Part- I : UNPRICED BID

Part- II : PRICED BID

Part- III : BID SECURITY & TENDER FEE

The three envelopes, containing Part-I, Part-II and Part-III of offer, shall be duly sealed and respective cut-out slip enclosed with this letter as Appendix-A shall be pasted on each envelop. Name & address of the bidder shall be mentioned on each cut-out slip. These three sealed envelopes shall be further kept in a larger envelope & which shall also be duly sealed. Cut-out slip meant for complete offer shall be pasted on it with name and complete address & contact number of the bidder.

BIDDER IS ADVISED TO QUOTE STRICTLY AS PER TERMS AND CONDITIONS OF TENDER DOCUMENT AND NOT TO STIPULATE ANY DEVIATION/ EXCEPTIONS. BIDDER MAY NOTE THAT TECHNICAL OR COMMERCIAL CLARIFICATIONS NORMALLY WILL NOT BE SOUGHT FOR AFTER THE RECEIPT OF THE BIDS. BIDDERS ARE ADVISED IN THEIR OWN INTEREST TO ADHERE TO ALL THE TECHNICAL AND COMMERCIAL CONDITIONS AS PER BID DOCUMENT. HOWEVER TNGCL RESERVES THE RIGHT TO RAISE QUERIES IN THE BEST INTEREST OF THE PROJECT.

The bidder is expected to examine all instructions, forms, terms and specifications in the bid document. The Bidding Documents together with all its attachments thereto, shall be considered to be read, understood and accepted by the bidders, unless deviations are specifically stated seriatim by the bidder. **The deviation (if any) is to be indicated on the format exception & deviation statement for clear identification. The deviation mentioned at other places in the offer shall not be considered by the Owner and therefore shall have 'Null & Void' status.** Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at bidder's risk and may result in the rejection of his bid. Bidder must return the Agreed Terms and Conditions (as applicable), check list duly filled in, along with other documents with the un-priced part of bid.

The complete Bidding Document is also available on the web site of TNGCL www.tngcl.com, www.tngclonline.com

Rejection Criteria

The bid shall be considered non-responsive and rejected, if deviations are taken to the under mentioned provision of Bid Document by the Bidder:-

- i) Firm Price
- ii) EMD/ Bid Bond
- iii) Scope of Work
- iv) Technical Specifications
- v) Price Schedule Format/SOR Format
- vi) Delivery/ Completion Schedule
- vii) Period of validity of Bid
- viii) Price Reduction Schedule
- ix) Performance Bank Guarantee/ Security Deposit
- x) Guarantee
- xi) Arbitration/ Resolution of Dispute
- xii) Force Majure
- xiii) Applicable Laws
- xiv) Any other condition specifically mentioned in the tender documents elsewhere.
- xvi) In case bidder stipulates any deviations, Owner have the right to reject such bid at its absolute discretion without giving any opportunity for such bidders to make good such deficiency.
- xvii) If any bidder submitted the EMD is lower than our EMD amount Specified in the Bid Document.
- xviii) Bidder Not followed 2-Bid System

Technical Specification of Material***Technical Specification of 35 KVA Diesel Genset.***

Prime Rating at rated rpm	KVA	35
	KW	28
General		
Make		Kirloskar / Mahindra / Greaves
Frequency	HZ	50
Power Factor	LAGGING	0.8
Voltage	V	415(3Ø)
Noise level	dBA	<75
fuel consumption	at 100% Load	10 lt/hr or Less
Fuel tank capacity	Ltr.	Minimum 70
Electrical Battery starting voltage	V	12
Environment protection		The DG set must meet all environment protection rules & regulations of Govt. of India in respect of noise and emission norms.
ENGINE		
Rated speed	RPM	1600 or Less
Aspiration	NA/TC/TCA	Turbo Charged/ Turbo Charged After Cooled.
Cooling System		Air/ Water Cooled.
Fuel		Diesel
Insulation Class		CLASS H or Better
Warranty		Minimum 1 Year or 6000 Hrs. whichever is earlier
Delivery		Within 30 Days.

Scope of Work towards AMC of Genset:

The Scope of work towards AMC Service of the Diesel Genset should be the following:

1. Checking of the following parts:
 - a. batteries (terminations, connections and water level)
 - b. Cables
 - c. Belts
 - d. Hoses
 - e. Coolant level/condition
 - f. Oil level/condition
 - g. Battery charging system
 - h. Fluid levels
 - i. Safety circuit alarms and lights
2. Observe and record oil pressure, coolant temperature, voltage at no load and load, HZ at no load (and load when possible), and amperage reading at load when possible.
3. Adjust timers, voltage and HZ (if necessary)
4. Observe and report condition of generator Check and report fuel level.
5. Test run engine.
6. Change oil and filters as per OEMs recommendation
7. At least one preventive maintenance visit every three months.
8. During breakdown, the call should be attended within 3 hours.
9. All necessary spares for the maintenance should be provided by the Bidder during maintenance. The spares should be OEM spares only. The cost of the spares shall be reimbursed by TNGCL on submission of reports and Invoice.
10. Any other maintenance job recommended by the Manufacturer and/or required for smooth running of the Genset.

Annexure:-I**Schedule of Rates (SOR)****Purchaser:** M/s Tripura Natural Gas Company Limited**Work:** Supply, Installation & Commissioning & AMC of 01 Number 35KVA Diesel Genset.**Part – A**

Sl. No	Item	Particulars	Unit	Qty	Rate (Rs)	Total (Rs)
1	Genset	Supply of 35KVA Diesel Genset of Kirloskar / Mahindra / Greaves Power Make	Nos	1		
2	Installation	Installation, Commissioning & online Testing	Job	1		
3	Total (1+2)					
4	GST.....% On Sl. No 3					
5	Grand Total (3+4)					

Note: TNGCL shall not be responsible for any transportation loss & damage. Damage material will not be accepted by TNGCL.

Part – B

Sl. No	Item	Particulars	Unit	Qty	Rate (Rs)	Total (Rs)
1	AMC	AMC of 35KVA Diesel Genset after one year warrantee period	Month	24		
2	Total (1+2)					
3	GST.....% On Sl. No 2					
4	Grand Total (2+3)					

Form F-1
BIDDER'S GENERAL INFORMATION

To
Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

1-1 Bidder Name: _____

1-2 Number of Years in Operation: _____

1-3 Bid Offer Ref. No. & date _____

1-4 Contact person name & mobile no. _____

1-5 Address of Registered Office: _____

City _____ State _____

Country _____ PIN/ZIP _____

1-6 Operation Address
if different from above: _____

City _____ State _____

Country _____ PIN/ZIP _____

1-7 Telephone Number: _____

(Country Code) (Area Code) (Telephone Number)

1-8 E-mail address: _____

1-9 Website: _____

1-10 Fax Number: _____

(Country Code) (Area Code) (Telephone Number)

1-11 ISO Certification, if any _____ {If yes, please furnish details & copy of certification}

1-12 Banker's Name : _____

1-13 Branch : _____

1-14 Branch Code : _____

1-15 Bank account number : _____

1-16 Excise Registration number : _____

1-17 Excise Range : _____

1-18 Excise Division : _____

1-19 Excise Collectorate : _____

1-20 Local ST No. : _____

1-21 CST No. : _____

1-22 PAN No. : _____

1-23 Whether SSI/NSIC Registrant Or not : _____
(If yes, please provide details & copies of registration certificate)

(SIGNATURE OF BIDDER WITH SEAL)

Ref. No- TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20

Date- 12-03-2020

**FormF-2
BID FORM**

To

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

Dear Sir,

After examining/reviewing the bid documents for **SUPPLY OF GENSET** in the State of Tripura, including technical specifications, drawings, GCC, SCC and schedule of rates etc. the receipt of which is hereby duly acknowledged, we, the undersigned, pleased to offer to execute the whole of the works in conformity with the said Bid Documents, including Addenda Nos. _____.

We confirm that this bid is valid for a period of One Hundred Twenty (120) days from the date of opening of Techno-Commercial Bid, and it shall remain binding upon us and may be accepted by any time before the expiration of that period.

If our bid is accepted, we will provide the performance guarantee equal to 10% (ten per cent) of the Contract Price, for the due performance with in twenty one of such award.

Until a final Contract is prepared and executed, the bid together with your written acceptance thereof in your notification of award shall constitute a binding Contract between us.

We understand that Bid Document is not exhaustive and any action and activity not mentioned in Bid Documents but may be inferred to be included to meet the intend of the Bid Documents shall be deemed to be mentioned in Bid Documents unless otherwise specifically excluded and we confirm to perform for fulfilment of Contract and completeness of the Facility in all respects within the time frame and agreed price.

We understand that you are not bound to accept the lowest priced or any bid that you may receive.

SEAL AND SIGNATURE

DATE:

Duly authorized to sign bid for and on behalf of _____

(SIGNATURE OF WITNESS)

WITNESS NAME:

ADDRESS:

Form F-3
LIST OF ENCLOSURES

To

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

Dear Sir,

We are enclosing the following documents as part of the bid:

1. Power of Attorney of the signatory to the bid document.
2. Copy of bid documents along with all addendum/corrigendum no. .. duly signed and stamped on each page, in token of confirmation that Bid Documents are considered in full while preparing the bid and in case of award, work will be executed in accordance with the provisions detailed in Bid Documents.
3. Form 3A and 3B as enclosed herewith.

(SEAL AND SIGNATURE OF BIDDER)

Form F-3A

ANNUAL TURNOVER

Bidder must fill this form

Annual Turnover data for the last 3 years:

Year		Amount (INR)
Year 1:	2017-18	
Year 2:	2016-17	
Year 3:	2015-16	

1. The information supplied should be the Annual Turnover of the bidder
2. A brief note should be appended describing thereby details of turnover as per audited results.

(SEAL AND SIGNATURE OF BIDDER)

Ref. No- TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20

Date- 12-03-2020

FormF-4
PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT/ BID SECURITY
(To be stamped in accordance with the Stamp Act)

Ref.....

Bank Guarantee No.....

Date.....

To

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Dear Sir(s),

In accordance with Letter Inviting Tender under your reference No _____
M/s. _____ having their Registered / Head Office at
_____ (hereinafter called the Tenderer) wish to participate in the said tender for

As an irrevocable Bank Guarantee against Earnest Money for the amount of _____ is required to be submitted by the Tenderer as a condition precedent for participation in the said tender which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Document.

We, the _____ Bank at _____
having our Head Office _____

(Local Address) guarantee and undertake to pay immediately on demand without any recourse to the tenderers by Tripura Natural Gas Company Ltd (TNGCL), the amount _____ without any reservation, protest, demur and recourse. Any such demand made by TNGCL, shall be conclusive and binding on us irrespective of any dispute or difference raised by the Tenderer.

This guarantee shall be irrevocable and shall remain valid upto _____ [this date should be 180 days after the date finally set out for closing of tender]. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s. _____ whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on this _____ day of _____ 2017 at _____.

WITNESS:

(SIGNATURE)
(NAME)

(SIGNATURE)
(NAME)

Designation with Bank Stamp

(OFFICIAL ADDRESS)

Attorney as per
Power of Attorney No. _____
Date: _____

INSTRUCTIONS FOR FURNISHING BANK GUARANTEE (BID SECURITY)

1. The Bank Guarantee by bidders from banks located in India will be given on non-judicial stamp paper as per stamp duty applicable. The non-judicial stamp paper should be in the name of the issuing bank.
2. The expiry date as mentioned in bid document should be arrived at by adding two months to the date of expiry of the bid validity unless otherwise specified in the Bid Documents.
3. The bank guarantee by bidders will be given from bank as specified in ITB
4. A letter from the issuing bank of the requisite Bank Guarantee confirming that said bank guarantee/ all future communication relating to the Bank Guarantee shall be forwarded to the Purchaser at its address as mentioned at ITB.
5. Bidders must indicate the full postal address of the bank along with the bank's E-mail/ Fax no. from where the earnest money bond has been issued.
6. If a bank guarantee is issued by a commercial bank, then a letter to Purchaser confirming its net worth is more than Rs. 1,000,000,000/- (Rupees One hundred crore) or equivalent along with a documentary evidence.

Form F-5

LETTER OF AUTHORITY

PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING AND SUBSEQUENT NEGOTIATIONS/
CONFERENCES

No.

Date:

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

Dear Sir,

We _____ hereby authorize following representative(s) to attend un-priced bid opening and price bid opening and for any other correspondence and communication against above Bidding Document:

- 1) Name & Designation _____ Signature _____
- 2) Name & Designation _____ Signature _____

We confirm that we shall be bound by all commitments made by aforementioned authorised representatives.

Yours faithfully,

Signature

Name & Designation

For and on behalf of

Note: This letter of authority should be on the letterhead of the bidder and should be signed by a person competent and having the power of attorney to bind the bidder.

Not more than two persons are permitted to attend techno-commercial un-priced and price bid opening.

Ref. No- TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20

Date- 12-03-2020

FormF-6
NO DEVIATION CONFIRMATION

To

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

Dear Sir,

We understand that any deviation/exception in any form may result in rejection of bid. We, therefore, certify that we have not taken any exceptions/deviations anywhere in the bid and we agree that if any deviation/exception is mentioned or noticed, our bid may be rejected.

(SEAL AND SIGNATURE OF BIDDER)

Ref. No- TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20

Date- 12-03-2020

**Form F-7
CERTIFICATE**

To

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

Dear Sir,

If we become a successful bidder and pursuant to the provisions of the bid documents, award is given to us for **SUPPLY OF GENSET** in the State of Tripura, the following certificate shall be automatically enforceable:

“We agree and acknowledge that the Purchaser is entering into the Contract solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that the Government of India is not a party to the Contract and has no liabilities, obligations or rights there under. It is expressly understood and agreed that the Purchaser is authorized to enter into Contract, solely on its own behalf under the applicable laws of India. We expressly agree, acknowledge and understand that the Purchaser is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the Contract. Accordingly, we hereby expressly waive, release and forego any and all actions or claims, including cross claims, VIP claims or counter claims against the Government of India arising out of the Contract and covenants not to sue to Government of India as to any manner, claim, cause of action or things whatsoever arising of or under the Contract.”

SEAL AND SIGNATURE OF BIDDER

Form F-8
DETAILS OF SIMILAR SUPPLIES/ WORK EXECUTED DURING PAST SEVEN YEARS

Sr. No.	Description of the supplies/ work	Location of the work	Full Postal Address and phone nos. of Client & Name of Officer-in-Charge	Value of Contract	Date of Commencement of Work	Scheduled Completion Time (Months)	Date of Actual Completion	Reasons for delay in project completion, if any

Note: Copies of Letter of awards and completion certificate for the s are to be enclosed in the bid itself.

Works executed earlier than seven years need not be indicated here

The list of supplies/ work, not of similar nature need not be indicated here

SEAL AND SIGNATURE OF BIDDER

Form F-9
PROFORMA OF BANK GUARANTEE FOR CONTRACT PERFORMANCE GUARANTEE
(ON NON-JUDICIAL PAPER OF APPROPRIATE VALUE)

TO:

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Dear Sirs,

M/s _____ have been awarded the work of _____ for **TRIPURA NATURAL GAS COMPANY LTD.** (TNGCL) having office at Shilpa Nigam Bhawan, Near Ginger Hotel, KhejurBagan, P.O. Kunjaban, Agartala, Tripura, PIN: 799006.

The Contracts conditions provide that the CONTRACTOR shall pay a sum of _____ (as full Contract Performance Guarantee) in the form therein mentioned. The form of payment of Contract Performance Guarantee includes guarantee executed by Nationalised Bank, undertaking full responsibility to indemnify **TRIPURA NATURAL GAS COMPANY LTD.** in case of default.

The said _____ has approached us and at their request and in consideration of the premises we having our office at _____ have agreed to give such guarantee as hereinafter mentioned.

1. We _____ hereby undertake and agree with you that if default shall be made by M/s _____ in performing any of the terms and conditions of the tender or in payment of any money payable to **TRIPURA NATURAL GAS COMPANY LTD.** we shall on demand pay without any recourse to the contractor to you in such manner as you may direct the said amount of Rupees _____ only or such portion thereof not exceeding the said sum as you may from time to time require.
2. You will have the full liberty without reference to us and without affecting this guarantee, postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the contract with the said _____ and to enforce or to forbear from endorsing any powers or rights or by reason of time being given to the said _____ which under law relating to the sureties would but for provision have the effect of releasing us.
3. Your right to recover the said sum of _____ (Rupees _____) from us in manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s _____ and/or that any dispute or disputes are pending before any officer, tribunal or court.
4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. This guarantee shall be irrevocable and shall remain valid upto _____. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instruction from

M/s. _____ on whose behalf this guarantee is issued.

6. The Bank Guarantee's payment of an amount is payable on demand and in any case within 48 hours of the presentation of the letter of invocation of Bank Guarantee. Should the banker fail to release payment on demand, a penal interest of 18% per annum shall become payable immediately and any dispute arising out of or in relation to the said Bank Guarantee shall be subject to the jurisdiction of Agartala Courts.
7. We have power to issue this guarantee in your favour under Memorandum and Articles of Association and the undersigned has full power to do under the Power of Attorney dated _____ granted to him by the Bank.

Yours faithfully,

By its Constituted Attorney

Signature of a person duly
authorised to sign on behalf of
the Bank.

Note: bidder to submit signed & stamped copy of this proforma in token of acceptance.

FormF-10
CHECK LIST

Bidders are requested to duly fill in the checklist. This checklist gives only certain important items to facilitate the bidder to make sure that the necessary data/information as called for in the bid document has been submitted by them along with their offer. This, however, does not relieve the bidder of his responsibilities to make sure that his offer is otherwise complete in all respects.

Please ensure compliance and tick (√) against following points:

S. NO.	DESCRIPTION	STATUS
1.0	Confirm that the following details have been submitted in the Un-priced Techno-commercial part of bid :	<input type="checkbox"/>
	a) Covering Letter / Letter of Submission giving reference no. for future use.	<input type="checkbox"/>
	b) Bid Security as per tender terms and condition.	<input type="checkbox"/>
	c) Signed & Stamped bid document along with drawings and addendum (if any).	<input type="checkbox"/>
	d) Power of Attorney in the name of person signing the bid ON Non Judicial Stamp Paper	<input type="checkbox"/>
	e) Bidders Declaration that they are not under any liquidation court receivership or similar proceedings.	<input type="checkbox"/>
	f) Un-priced SOR with prices blanked out and mentioning "Quoted/ Not quoted" against each item but no amount to be filled up.	<input type="checkbox"/>
	g) Bid Document fee (Not Applicable)	<input type="checkbox"/>
2.0	Confirm that the following details have been submitted in the Un-priced Techno-commercial part – 1 as per requirement of BEC:	<input type="checkbox"/>
	a) Audited Balance sheet of last three financial years.	<input type="checkbox"/>
	b) Details & documentary proof required against stipulated Bid evaluation criteria with complete documents.	<input type="checkbox"/>
	c) Duly filled and signed Form 3A.	<input type="checkbox"/>
3.0	Confirm that all forms are enclosed with the bid duly signed by authorized persons	<input type="checkbox"/>
4.0	Confirm that the price bid as per Price Schedule format has been duly filled in for each item, signed and stamped on each page separately.	<input type="checkbox"/>

5.0		Confirm that proper page nos. have been given in sequential way in all the documents submitted along with your offer with Index.	<input type="checkbox"/>
6.0		Confirm that any correction in the Un-priced part has been initialed and stamped.	<input type="checkbox"/>
7.0		Confirm that any correction in the "Price Part" (part – II) has been signed and stamped.	<input type="checkbox"/>
8.0		Confirm that the bid is valid for One Hundred twenty (120) days from the bid due date.	<input type="checkbox"/>
9.0		Confirm that the Delivery Period will be as per tender terms and conditions	<input type="checkbox"/>
10.0		Confirm that the rates are quoted as per SOR format	<input type="checkbox"/>
11.0		Confirm that the Price Reduction Schedule is acceptable.	<input type="checkbox"/>
12.0		Confirm that the Payment terms and mode of payment are acceptable.	<input type="checkbox"/>
13.0		Confirm that the Performance Bank Guarantee clause is acceptable.	<input type="checkbox"/>
14.0		Confirm that the Guarantee clause is acceptable.	<input type="checkbox"/>
15.0		Confirm that the Price will remain Firm and fixed for the entire duration of Contract.	<input type="checkbox"/>
16.0		Confirm that there is no deviation taken by the bidder.	<input type="checkbox"/>

(Seal and Signature of Bidder)

Form F- 11
DECLARATION (On bidder's letter head)

Tripura Natural Gas Company Limited
Shilpa Nigam Bhawan, Near GINGER Hotel,
KhejurBagan, P.O:- KUNJABAN,
Agartala,
Tripura
PIN: - 799006

Subject: Supply, Installation & Commissioning of GEN SET

We confirm that

1. We are not under any liquidation, court receivership or similar proceedings.
2. We are not under a declaration of ineligibility by Purchaser for corrupt and fraudulent practices.
3. We are not banned / put on holiday / put on hold by any Government / PSU or CGD firm.
4. We have not been convicted by any court of law in last 5 years reckoned from bid due date.

SEAL AND SIGNATURE OF BIDDER

CUT-OUT SLIPS

**(ENCLOSED CUT-OUT SLIPS TO BE PASTED
ON RESPECTIVE ENVELOPES OF THE OFFER)**

(OUTER ENVELOPE)

DO NOT OPEN-THIS IS A QUOTATION

CLIENT : **TRIPURA NATURAL GAS COMPANY LIMITED**
PROJECT : **PROJECT FOR CNG & CITY GAS DISTRIBUTION AT AGARTALA**
BID DOCUMENT NO : TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20
ITEM : **PROCUREMENT OF GAS GENSET**
DUE DATE & TIME : **26.03.2020 AT 15:00 HRS**

TO,
Shri C.Ghosh
Dy. Manager (C&P)
M/s TNGC Limited,
Shilpa Nigam Bhawan, Khejurbagan
E-mail: chiranjib@tngcl.com

FROM

NAME:

ADDRESS

(To be pasted on the outer envelope containing "Priced", "Un-priced" bids along with Bid security/ EMD)

PART – A (UNPRICED BID)

DO NOT OPEN-THIS IS A QUOTATION

CLIENT : **TRIPURA NATURAL GAS COMPANY LIMITED**
PROJECT : **PROJECT FOR CNG & CITY GAS DISTRIBUTION AT AGARTALA**
BID DOCUMENT NO: TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20
ITEM : **PROCUREMENT OF GAS GENSET**
DUE DATE & TIME : **26.03.2020 AT 15:00 HRS**

TO,
Dy. Manager (C&P)
M/s TNGC Limited,
Shilpa Nigam Bhawan, Khejurbagan
E-mail: chiranjib@tngcl.com

FROM

NAME:

ADDRESS

(To be pasted on the envelope containing "Unpriced" bid)

PART – B (PRICED BID)

DO NOT OPEN-THIS IS A QUOTATION

CLIENT : **TRIPURA NATURAL GAS COMPANY LIMITED**
PROJECT : **PROJECT CITY GAS DISTRIBUTION AT AGARTALA**
BID DOCUMENT NO : TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20
ITEM : **PROCUREMENT OF GAS GENSET**
DUE DATE & TIME : **26.03.2020 AT 15:00 HRS**

TO,

Shri C. Ghosh
Dy. Manager (C&P)
M/s TNGC Limited
Shilpa Nigam Bhawan, Khejurbagan
Agartala, Tripura (W)

FROM

NAME:

ADDRESS

(To be pasted on the envelope containing "Priced" bid")

CUT-OUT SLIP

PART – C (BID SECURITY)

DO NOT OPEN-THIS IS A QUOTATION

CLIENT : TRIPURA NATURAL GAS COMPANY LIMITED
PROJECT : PROJECT FOR CNG & CITY GAS DISTRIBUTION AT AGARTALA
BID DOCUMENT NO : TNGCL/C&P/O&M/Gas Gen Set/A.D Ngr/P(6010)/2019-20
ITEM : PROCUREMENT OF GAS GENSET
DUE DATE & TIME : 26.03.2020 AT 15:00 HRS

TO,
Dy. Manager (C&P)
M/s TNGC Limited
Shilpa Nigam Bhawan, Khejurbagan
Agartala, Tripura (W)

FROM

NAME:

ADDRESS

(To be pasted on the envelope containing "Bid Security")